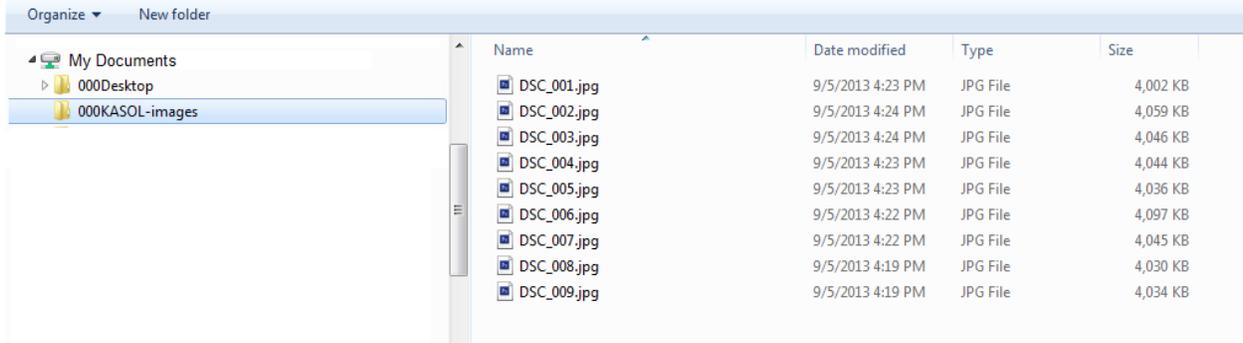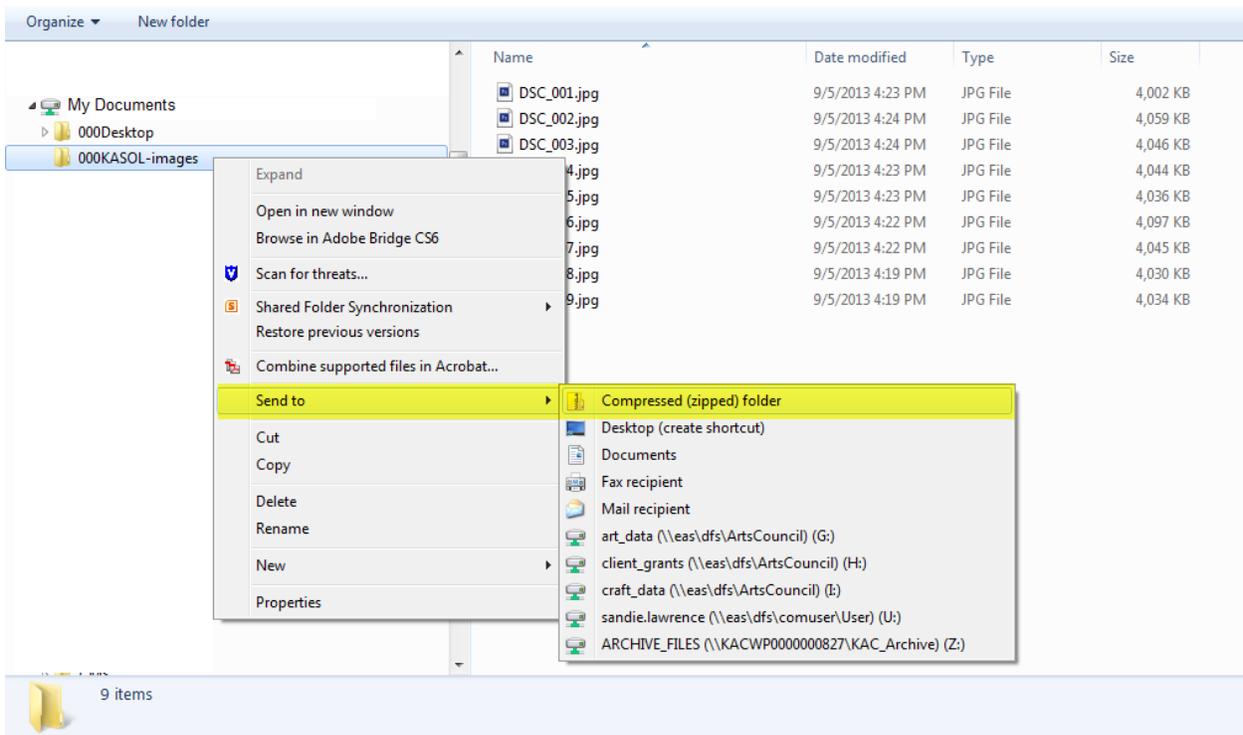# How to ZIP a folder containing image files

The following example was created on a computer using a Windows 7 operating system.
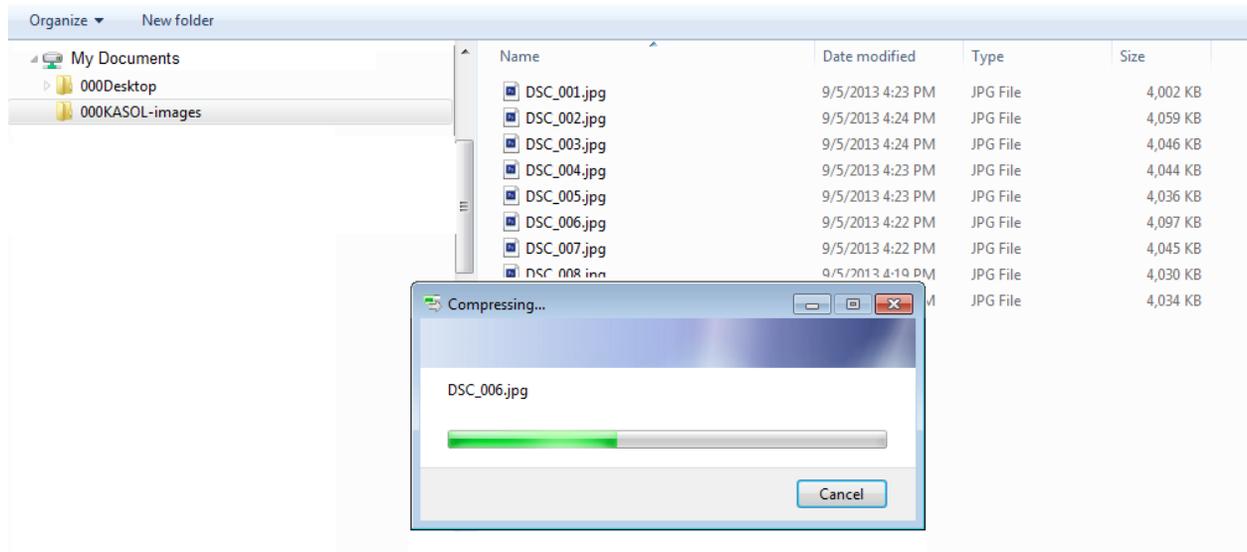
1. Create a folder and put copies of your images in folder.

2. Right click on the newly created folder and select "**Send to**" then "**Compressed (zipped) folder**"

3. The compression software will start and it will look something like this:

4. When the folder has been zipped, it will put it at the end of the directory where you saved it.